

IDEC Retreat
July 6, 2007 9:00-3:00 pm
Lincolnshire Fields Country Club, Champaign IL

Present: Mary-alayne Hughes, President
Lynette Chandler
Maureen Lowry Fritz, Parent Liaison
Donna Nylander, Membership Chair
Amy Santos
Jennifer Loncola, SAV co-chair & JAM Award Committee Chair
Mary Wonderlick, Chgo. Metro AEYC Liaison
Pam Reising-Rechner, Governmental Relations
LaShorage Shaffer, Student Rep.
Bernie Laumann, Secretary

- I. Executive Board
 - o New V. P. is Robin Miller Young. (She is a psychologist and coordinator at Prairie Children's Preschool in Naperville.
 - o UIUC students have been scanning IDEC documents so we can keep IDEC historical information electronically.

- II. Constitution & Bylaws
 - o Much of the retreat was spent revising the IDEC Constitution.
 - o Need to complete the revisions on the Constitution and also revise the Bylaws at the next IDEC meeting
(We need to add language regarding: a) JAM Award; b) IDEC relationship & role in SAV conference; c) paid CEC and DEC subdivision membership fees for Family Participation Committee Chair; d) financial support to IDEC president to attend national DEC conference)

- III. IDEC's relationship with SAV conference
 - o Review Susan Ferry's contract. (Mary-alayne will get a copy from her.) Attach a cover sheet to Susan's contract for the 2009 SAV conference so that there is clarification about IDEC's role.
 - o IDEC is the fiscal agent for SAV
 - o IDEC needs to be sure to have a meeting after the 2007 SAV conference (December 2007?) to discuss what we would like to see at the 2009 conference.
 - o Have the first meeting with Susan Ferry before gathering the larger 2009 SAV planning committee
 - o For 2009 SAV conference there was discussion of IDEC putting an ad in the conference brochure/program.
 - o Write a history of IDEC/SAV relationship. Make this available to SAV conference co-chairs so they are aware of the role IDEC plays. Continue this discussion at the next meeting and determine who will write the history.
 - o Mary-alayne will write a welcome letter as IDEC President to be placed in the 2007 SAV booklet.
 - o Add IDEC membership form to SAV 2007 packets. Bernie is Conference Packets chairperson and will make sure this is added. For 2009 include membership in the conference booklet or directly on the SAV registration form. We also need to generate

guidelines for who pays for what and what goes in the conference packet/bag for the 2009 conference.

- Check with Micki Ostrosky regarding SAV liability insurance costs. What did she find out from Ed Ayers? (see IDEC May 19, 2007 minutes)
- There was some discussion about increasing the reimbursement from SAV since it has not been increased in 10 years.
- Since SAV is a collaborative venture, there was discussion about “who pays for what” at the SAV conferences. As an example, Lynette suggested that if IDEC wants to provide a reduced conference fee for IDEC members, then IDEC is responsible for reimbursing SAV the difference in fee.

We listed the following ways that IDEC plays a role in SAV conference

- Fiscal management
- IDEC President signs contract for SAV conference planner
- Provide a co-chair for SAV
- Many IDEC members are chairs or members of SAV subcommittees
- Annual audit
- Arrange for liability insurance
- Ensure continuation
- Family liaison
- Maintain web site
- Sign hotel contract
- Solicit conference sponsorships through IDEC
- IDEC President gives a welcome address
- JAM award ceremony
- IDEC usually provides an evaluation report for the conference
- IDEC holds general membership meeting and provides desserts
- IDEC booth at the SAV conference

IV. IDEC presence during the 2007 SAV conference

- Amy will coordinate getting IDEC members to sit at the IDEC booth during the 2007 SAV conference. We will have membership information and giveaways (pins??). Give memberships to Donna. Use the IDEC poster that LaShorage created.
- Mary-alayne will run the IDEC lunch/dessert meeting. Susan Fowler, CEC President and Tweety Yates, past president of DEC will be asked give brief remarks about the organization.
- Donna & Pam will do a Powerpoint on IDEC during the ECSE Coordinators Pre-conference session.
- Pam will contact Virginia Buysse about Response To Intervention (RTI) presentation
- Suggested having handouts from every session available on a CD or the website at upcoming SAV conferences.

V. Membership

- What is the payoff for families to join IDEC? To attend SAV? Is this an organization that should be reaching out to parents? What about an IDEC sponsored “workshop on wheels” that parents can attend?
- Discussed giving ½ price SAV conference registration to any family with a young child with a disability. Parents have been able to get registration covered through StarNet or other entities. Maureen indicated that she only gets information because of her relationship with Donna. It is not coming to her through her child’s school.

- DEC Membership drive is going on in July. Donna will find out if discount for new members can be extended so we can offer this at SAV in October.
- There seem to be some discrepancies concerning the IDEC listserv. Some members have reported that they have not received info via the listserv. Donna will contact Bethany Morris at DEC to get an IDEC listserv email distribution list so she can see if the email addresses are correct. Donna also drafted a new membership form, and she will ask Bethany Morris if this membership form can be used and can be mailed directly to DEC rather than having to go to CEC first.
- Jennifer Loncola made the following motion: IDEC will pay the CEC and DEC subdivision membership fees for the IDEC Family Participation Committee Chair. LaShorage seconded the motion. Motion passed.
Maureen Lowry-Fritz is currently the Family Participation Committee Chair. She will complete the CEC membership form and then email it to Micki so that Micki can include the check and send it to CEC.

VI. Committee Structure

- Currently have committee chairs but no members. Pam indicated that some Pre-kdg. coordinators are interested in getting involved. We need to get their contact information so we can invite them to our meetings.

VII. DEC

- Mary-alayne collected updated contact info on Executive Board and info to include in the 2006-2007 report to be sent to DEC.
- We discussed the DEC minigrant (\$1,000) and applying for it. Mary-alayne will contact IDTA organization and see if we can partner with them. The DT's may not know that they can become IDEC members. This would be an excellent group to target as new members.
- Several IDEC executive board members are going to DEC in Niagra Falls. We discussed taking something for the subdivision display (SAV pictures, JAM Award pictures, SAV booklet)

Next meeting date: Monday, Aug. 13, 2007

Location: Valley View Early Childhood Center
753 Luther Dr.
Romeoville, IL
(815) 886-7827

Respectfully submitted by Bernie Laumann, IDEC Secretary