

Illinois Division of Early Childhood
Executive Board Meeting
July 21, 2009
Prairie Children Preschool
Indian Prairie School District #204
780 Shoreline Dr.
Aurora, IL

Present:

Mojdeh Bayat
Deb Bruns (by phone)
Nasiah Cirincione-Ulezi
Wu-ying Hsieh
Mary-alayne Hughes
Bernie Laumann
Maureen Lowry-Fritz
Robin Miller Young
Donna Nylander
Pam Reising-Rechner (by phone)
Linda Robinson
Joyce Senters
LaShorage Shaffer
Jennifer Walberg
Kathy Welsh
Mary Wonderlick

I. Welcome and Introductions: Overview of the Meeting

- A. Old Business: A request for reimbursement of funds for the President of IDEC for attending and representing this Board at the National Convention last year was discussed. Robin moved that the board pay for hotel, registration, transportation and the out-of-state rate of \$32/day for food for the President. Mary-alayne seconded the motion. Five members of the previous governing board voted. The vote was approved.
- B. Approval of Minutes/Agenda Additions: Minutes from May meeting were reviewed and discussed. Robin moved to approve the May meeting minutes with the addition of the balance of the IDEC account and the striking of having a StarNet person as a possible recruit to get information about the SAV conference into the suburban papers. Jennifer seconded the motion. Motion passed. A few agenda items relating to SAV were added.

II. Installation of New Executive Board: Elected Positions

President: Robin Miller Young
President Elect: Nasiah Cirincione-Ulezi
Past President: Julie Evans
Vice President: Mojdeh Bayat
Treasurer: Wu-ying Hsieh
Secretary: Kathy Welsh

III. Presentation of Proposed Governing Board Members:

A. IDEC Standing Committees-Requires Approval by the Executive Board

1. Membership Committee-Sharon Doubet, Chairperson
2. Publications Committee-Linda Robinson, Chairperson
3. Governmental Relations: Children's Action Network (CAN)-Deborah Bruns, Chairperson (Federal Connection). We may need to discuss having someone with a state-wide focus.
4. Family Participation Committee-Maureen Lowry-Fritz, Chairperson
5. Student Committee-LaShorage Shaffer, Chairperson
6. 2009 Sharing A Vision Conference Co-Chair, Jennifer Loncola Walberg
7. 2011 Sharing A Vision Conference Co-Chair, TBA

B. Ad Hoc Committees, includes Liaisons (09-10);

Established by the President with approval of the Executive Board

1. Jeanette McCollum Service to the Field Award (Current)
(Since Past President at time of SAV09 planning started)
Mary-alayne Hughes
2. Jeanette McCollum Service to the Field Award (Future)
(Since Past President at time SAV11 planning starts)
Robin Miller Young
3. Nominations and Elections Committee:
Julie Evans, Chairperson
4. Past Presidents Advisory Council (New)
Bernadette (Bernie) Laumann, Chairperson
Inter-agency Liaisons
5. Liaison to Illinois Council for Exceptional Children (IECE):
Mojdeh Bayat
6. Liaison to Illinois State Board of Education (ISBE):
Pam Reising-Rechner
7. Liaison to ISBE Workgroup: RtI
Donna Nylander
8. Liaison to ISBE Workgroup: Early Childhood Outcomes (ECO)
Joyce Senters
9. Liaison to IAASE (Illinois Alliance of Administrators of Special Education): Nancy Kind was mentioned as a potential candidate for this position. She has agreed to be the Liaison to IAASE.
10. Liaison to ECSE Faculty:
Lynette Chandler
11. Liaison to the National Association for the Education of Young Children (NAEYC); At-Risk & Special Needs Interest Forum:
Mary Wonderlick
12. Liaison to DEC:
Amy Santos

IV. Discussion of Board Goals and Objectives:

A. President's Report (Robin)

1. IDEC Governing Board Insurance up-date: Insurance in reference to SAV conference. John Ryerson from the metro Chicago area gave estimates on 3 different kinds of insurance. 1.) A not-for-profit organization usually has a policy to protect the executive board members. 2.) Have an insurance policy to cover the cost of the conference in case of a catastrophic event. 3.) Insurance to cover an injury of an attendee. Our national organization doesn't have insurance to cover us. Robin will email this information to the governing board. The executive board will vote on it.
 2. IAASE-IDEA Reauthorization Committee: Create a survey for IAASE members about topics. IDEC re-open topics. Christie Chambers is chairing this. IDEA-How is this linked to state statutes? Create a liaison for Part B and Part C to transition across the board. What are the tentative topics that our members think we should be working on? We need representation from this group to IAASE. Nancy Kind's name was suggested as a potential candidate. Right now we don't have an invitation from IAASE for us to join. Robin will discuss this with Nancy Kind.
 3. DEC Report by August 1: DEC report due Aug. 1, 2009. Officer's contact information must be updated along with DEC identification numbers.
 4. Check Writing Privileges: Robin's name will be on the checking account. Robin won't be a second signer. Wu-ying will continue to have check writing privileges. There are no limits on the dollar amount that a check may be written for. Guidelines will be followed and the account is audited every other year.
 5. How does the board support each committee chair person? Robin would like to see each committee have a stronger focus.
 6. Board goals and objectives: Vote on IDEC Standing Committees. President appoints. Robin made a motion to add another co-chair. Donna seconded the motion. Motion passed.
 7. Look at the by-laws. We should not change people by wording change. Maybe we can change the wording in the by-laws so the governing board can vote. We can vote now and then at a later date, have further discussion to change the wording in the by-laws. Maureen made a motion to add an ad hoc or liaison member(s) to the board. LaShorage seconded the motion. Motion passed.
- B. Past President's Report (Julie): No report.
- C. President Elect's Report (Nasiah):
1. Nasiah requests pictures for an IDEC poster to take to the national DEC conference in New Mexico.
- D. Vice President's Report (Mojdeh): No report.
- E. Treasurer's Report (Wu-ying):
1. Need to add language to the by-laws that the renewal of the IDEC "not-for-profit status" paperwork will be done by the treasurer. Julie will need to renew this paperwork in September. Between Julie and Wu-ying, they

will renew. 501.C3 Not-for-Profit status. Articles of incorporation must be renewed annually by the treasurer. Wu-ying will check on obtaining tax exempt status.

2. Treasurer's report. As of 7/19/09, the balance of the IDEC account is \$8583.42. The balance of the IDEC-SAV account is \$95,966.83. Outstanding requests to be paid include the request for travel and attendance at National Conference. (See old business)

F. Secretary's Report (Kathy): No report

V. Standing Committees, Ad Hoc Committees and Liaisons:

A. Membership Committee: Sharon Doubet, Chairperson

Membership numbers are down. One idea is to make personal phone calls to build up membership. Goal is to celebrate why we're here. What are the benefits of belonging to IDEC? Ask Sharon to put together suggestions or strategies to encourage membership.

B. Publications Committee: Linda Robinson, Chairperson

How to get others to join committee? Send Linda any ideas on the layout or articles by committees, or etc.? Newsletter starts July 1. Possible topics could include continuous articles such as legislative updates, policy, ISBE, EI, and etc. Publication dates are Sept. 1 (submit articles by Aug. 20, 2009), Dec. 1 (submit articles by Nov. 20, 2009), March 1 (submit articles by Feb. 20, 2010), and June 1 (submit articles by May 20, 2010). IDEC newsletter editor is also the publication committee chairperson. Who does the website? This will need to be clarified in the by-laws. At this time, we are tabling this topic as old business.

C. Governmental Relations Committee: (CAN) Debbie Bruns, Chairperson

Need to be more politically active for the children in Illinois. Need a public policy agenda. Need to create policies and procedures. As president of IDEC, Robin can speak on public policy issues within the guidelines of DEC. This board has never taken on a politically active role.

D. Family Participation Committee: Maureen Lowry-Fritz, Chairperson

Can Maureen recruit parents? Define this role. Mission of committee is very important. Maureen would like to bring the voice of the families to the organization. She would also like to be on the IDEA committee for long distance planning. Bring Maureen in earlier to the SAV 2011 Planning Committee. Family members can contribute through the newsletter. What are the board's ideas for IDEA for the family position? The Family Participation Committee Chairperson's dues for CEC and DEC are paid for by IDEC.

The IDEC By-laws should state that IDEC will pay for the family committee chairperson's membership. The governing board changes the by-laws. Question: ICEC has a policy guide. Should we have their policy and procedure manual instead of having it written in the by-laws?

Revision to IDEC By-laws:

Article IV, Section 6

Add the following:

- E. IDEC will pay the CEC/DEC membership dues for the Family Participation Committee Chairperson.**

- E. Student Committee: LaShorage Shaffer, Chairperson
Connect with student members going to SAV and DEC. Trying to get more participation. Let students know they have a voice in the organization. Donna will send student members' information to LaShorage electronically.
- F. 2009 Sharing A Vision Conference Co-Chair, Jennifer Loncola Walberg
 - 1. IDEC Business Meeting to be held at SAV on Thursday, Oct 8th from 11:45-1:00. Bring your lunch. Desserts will be served.
 - 2. Other SAV information:
The contract for SAV has already been signed by Jennifer. With the legislature coming back in October, we should have information about the budget for attendees at SAV
IDEC table should be set up near SAV registration table
All of us will help greet attendees. (Robin will send out schedule.)
Save any pressing SAV issues for tomorrow's SAV planning committee meeting.
- G. 2011 Sharing A Vision Conference Co-Chair: TBA
- H. Jeanette McCollum Service to the Field Award: Mary-alayne Hughes, Chairperson
Currently 5 nominations have been submitted.
- I. Liaison to ICEC, Mojdeh Bayat, Chairperson
 - 1. Review of ICEC RtI Position Paper-We will be updated on this by email.
 - 2. Participation in Strategic Planning process in August-We will be updated on this by email.
- J. Liaison to ISBE: Pam Reising-Rechner, Chairperson
Pam updated us on the results of the voting on the state budget.
Question: Is the transition guidance committee necessary? How do we keep Early Intervention involved? Most districts are in compliance with the transition process.
- K. Liaison to ISBE Workgroup: ECO: Joyce Senters, Chairperson
Early Childhood Outcomes forms have been updated. The summary form is now a one page document and replaces the old seven page document. Ongoing training is still needed. Outcomes will be made public in 2011.
- L. Liaison to NAEYC: At-Risk & Special Needs Interest Forum: Mary Wonderlick, Chairperson

Hoping to be a model for DEC.

Motion to adjourn by Donna. Seconded by Jennifer. Motion passed.

Minutes submitted by Kathy Welsh, IDEC Secretary